

Windham Board of Education  
Regular Board Meeting  
August 23, 2012  
7:00 p.m.

**ABSENT:**

Dan Burns  
Bill Hickman  
Melissa Roubic arrived at 7:14 pm

**STUDENT ACHIEVEMENT:** None

**CORRESPONDENCE:** Letter from Auditor Yost  
Letter of retirement from Renee Seljan

**GUEST RECOGNITION:** None

**REPORTS**

**Board of Education President, Dan Burns:** No Report

**Maplewood Career Center Representative, Darryl McGuire:** No Report

**Legislative Liaison, Darryl McGuire:**  
Letter regarding state attendance issues from auditor of state.

**Superintendent, Gregg Isler:**

Our enrollment is up 5 students this year over last year.  
The state report card release is delayed because of the investigation concerning scrubbing of data.  
The bus routes are completed.  
The technology help desk through EMG is working. Brian Shanower has left and taken a job at Woodridge schools.  
I will be attending a workshop on Progress Book. Our parent access will not be available for several weeks.  
The base cove for the flooring at KT will be installed on Monday.  
The skylights for KT have been ordered and will be installed after school and on weekends.  
The Office of Exceptional Children will be conducting an on-site audit.  
Sports Passes will be sold: Family \$315 – Adult \$125 – Student \$50 (JH events as student price)

**HS/JHS Principal, Michael Chaffee:**

First day of school went very good. Teachers meeting was good as well, teachers are learning the new Progress Book grading program.

**KT Principal, Harry Selner:**

The KT Parent Meeting went well and was attended by over 300 people.  
A calendar of KT events for 2012-2013 was distributed.

**Special Services, Bob Kujala:**

I am working with Dr. Root, clerical staff and Mr. Alderman to ensure a smooth transition.

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I am attempting to integrate Google Drives/Docs to more efficiently manage IEP/ETR meetings. This will allow all authorized staff to see my calendar and make appointments that I confirm. We will also be able to share documents between multiple users. This is an exciting way to increase communication and efficiency.

CLP, vision Quest and LEAP will all be located in Ravenna this year.

I am working with the new Portage County Director of Special Education, Michael Tornow to establish our related services need and providers.

**Supervisor of Maintenance/Transportation, Craig Alderman:**  
Transportation is going well.

I am working with Bob Kujala on special education bussing.

**Supervisor of Food Service/Treasurer, Samantha Pochedly:**  
Reports were distributed along with a graph of general fund balances for FY11 through FY13.

Work has started on both the financial audit by the state auditor's office and the GAAP audit by Julian and Grube.

**170-12**  
**Approve Minutes**

Terrie Altieri moved and Darryl McGuire seconded the motion to approve the minutes of the July 1, 2012 special meeting and the July 31, 2012 regular meeting.

Ayes: Terrie Altieri, Darryl McGuire, Melissa Roubic,  
Nays: None  
Motion passed

**171-12**  
**Approve Financial Reports**

Darryl McGuire moved and Terrie Altieri seconded the motion to approve the July 2012 financial reports. All documents are enclosed and are also available for inspection.

Financial Report by Fund/SCC-All Funds	Monthly Check List
Detailed Financial Report 010 Only	SM2 Monthly/Quarterly Report
Monthly Budget Ledger for line item 001/016 2310-418	Monthly Bank Statements and Reconciliation

Ayes: Darryl McGuire, Melissa Roubic, Terrie Altieri  
Nays: None  
Motion passed

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**172-12**  
**Approve OSBA Capital Conference Expenditures**

Terrie Altieri moved and Darryl McGuire seconded the motion to approve the registration and related expenditures for the OSBA Capital Conference to be held November 11, 2012 through November 14, 2012 for Board Members, Treasurer and Superintendent.

Ayes: Melissa Roubic, Terrie Altieri, Darryl McGuire  
Nays: None  
Motion passed

**173-12**  
**Appoint Delegate & Alternate – OSBA Conference**

Terrie Altieri moved and Darryl McGuire seconded the motion to appoint Dan Burns as the delegate and Melissa Roubic as the alternate to the Annual Business Meeting of the OSBA Capital Conference to be held November 11, 2012 through November 14, 2012.

Ayes: Melissa Roubic, Terrie Altieri, Darryl McGuire  
Nays: None  
Motion passed

**174-12**  
**Approve Payments**

Terrie Altieri moved and Darryl McGuire seconded the motion to approve the following payments:

State Alarm	\$912.00
Yost Equipment	\$154.88

Ayes: Terrie Altieri, Darryl McGuire, Melissa Roubic  
Nays: None  
Motion passed

**175-12**  
**Approve Extended Time**

Darryl McGuire moved and Terrie Altieri seconded the motion to approve the following personnel for the extended time as listed for the 2012-2013 school year:

Andrea Urso	10 Days
Rose Stacy	10 Days

Ayes: Terrie Altieri, Darryl McGuire, Melissa Roubic  
Nays: None  
Motion passed

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**176-12**

**Approve Contract Modification – Sarita Slone**

Darryl McGuire moved and Terrie Altieri seconded the motion to approve the following contract modification for the 2012-2013 school year (proper documentation has been received):

Sarita Slone                      BA+ to MA                      \$46,490.00

Ayes: Darryl McGuire, Melissa Roubic, Terrie Altieri

Nays: None

Motion passed

**177-12**

**Accept Retirement – Renee Seljan**

Darryl McGuire moved and Terrie Altieri seconded the motion to accept the retirement of Renee Seljan, Bus Driver, effective August 22, 2012.

Ayes: Melissa Roubic, Terrie Altieri, Darryl McGuire,

Nays: None

Motion passed

**178-12**

**Approve FMLA – Leigh Ann Hankins**

Terrie Altieri moved and Darryl McGuire seconded the motion to amend resolution 145-12 to approve FMLA for Leigh Ann Hankins effective June 27, 2012 through August 3, 2012.

Ayes: Terrie Altieri, Darryl McGuire, Melissa Roubic

Nays: None

Motion passed

**179-12**

**Approve Student Fees**

Darryl McGuire moved and Terrie Altieri seconded the motion to approve the following student fees for the 2012-2013 school year:

KG through Grade 5	\$ 30.00
Art	\$ 8.00
Family Consumer Science	\$ 8.00
Goggles	\$ 7.10
Spanish Workbook	\$ 13.20
Spanish II	\$ 14.20
Summer School (HS)	\$100.00

Ayes: Terrie Altieri, Darryl McGuire, Melissa Roubic

Nays: None

Motion passed

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**180-12**  
**Approve Bus Routes**

Terrie Altieri moved and Darryl McGuire seconded the motion to approve the bus routes for the 2012-2013 school year as presented.

Ayes: Darryl McGuire, Melissa Roubic, Terrie Altieri  
Nays: None  
Motion passed

**181-12**  
**Approve Contract – Birds Eye Photography**

Terrie Altieri moved and Darryl McGuire seconded the motion to approve the one-year contract with Birds Eye Photography for yearbook photographs at a cost of \$50.00 per unit not to exceed \$1,000.00 for the 2012-2013 school year.

Ayes: Melissa Roubic, Terrie Altieri, Darryl McGuire  
Nays: None  
Motion passed

**182-12**  
**Approve Open Enrollment Students**

Darryl McGuire moved and Terrie Altieri seconded the motion to approve the following students under open enrollment for the 2012-2013 school year:

Bailey Barker	Grade K	LaBrae
Devin Bartlett	Grade 8	LaBrae
Jaron Bartlett	Grade 10	LaBrae
Rebecca Bunch	Grade 11	LaBrae
Caleb Canan	Grade 1	Newton Falls
Peyton Coley	Grade 11	LaBrae
Daisy Fleming	Grade 10	Newton Falls
Bryson Hall	Grade PK	LaBrae
Colton Hall	Grade PK	LaBrae
Deidra Hankins	Grade 7	Alliance
Tristan Hankins	Grade 9	Alliance
Darianna Heller	Grade 10	Warren City
Kayla Ladd	Grade 5	Garfield
Seth Moore	Grade 11	Garfield
Hannah Murton	Grade 3	Garfield
Timothy Murton	Grade 7	Garfield
Nicholas Owen	Grade 11	Garfield
Alexandria Polichena	Grade 11	Howland
Robert Polichena	Grade 10	Howland
Isis Post	Grade 4	Garfield
Draven Post	Grade 7	Garfield
Devin Ridenbaugh	Grade 12	Howland
Nicole Simpson	Grade 9	Ravenna

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Samuel Speicher                      Grade 7                      Garfield

Ayes: Melissa Roubic, Terrie Altieri, Darryl McGuire  
Nays: None  
Motion passed

**183-12**  
**Approve Athletic Policy Manual**

Darryl McGuire moved and Terrie Altieri seconded the motion to approve the athletic policy manual for the 2012-2013 school year.

Ayes: Terrie Altieri, Darryl McGuire, Melissa Roubic  
Nays: None  
Motion passed

**184-12**  
**Approve Donation**

Terrie Altieri moved and Darryl McGuire seconded the motion to approve the donation in the amount of \$250.00 from Joe and Susie Malimusur.

Ayes: Terrie Altieri, Darryl McGuire, Melissa Roubic  
Nays: None  
Motion passed

**185-12**  
**Approve Desk/Chair Disposal**

Darryl McGuire moved and Terrie Altieri seconded the motion to approve the disposal of 100 desk/chair combos.

Ayes: Darryl McGuire, Melissa Roubic, Terrie Altieri  
Nays: None  
Motion passed

**186-12**  
**Approve Membership**

Darryl McGuire moved and Terrie Altieri seconded the motion to approve Windham Exempted Village Schools membership in the National Association of Federally Impacted Schools.

Ayes: Melissa Roubic, Terrie Altieri, Darryl McGuire  
Nays: None  
Motion passed

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**187-12**

**Approve Transportation Agreement – Mackenzie Kiser**

Darryl McGuire moved and Terrie Altieri seconded the motion to approve the transportation agreement for the 2012-2013 school year between the Windham Board of Education and Chad and Kim Kiser for transporting Mackenzie Kiser to and from Champion Local Schools at a cost of \$40.00 per day for each day Mackenzie is in attendance.

Ayes: Melissa Roubic, Terrie Altieri, Darryl McGuire

Nays: None

Motion passed

**188-12**

**Approve Executive Session**

Terrie Altieri moved and Darryl McGuire seconded the motion WHEREAS, as a public board of education may hold an executive session only after a majority of the quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

1. To consider the appointment of a public employee or official
2. To consider the employment of a public employee or official
3. To consider the dismissal of a public employee or official
4. To consider the discipline of a public employee or official
5. To consider the promotion of a public employee or official
6. To consider the demotion of a public employee or official
7. To consider the compensation of a public employee or official
8. To consider the investigation of charges/complaints against a public employee, official, licensee, or student
9. To consider the purchase of property for public purposes
10. To consider the sale of property at competitive bidding.
11. To confer with an attorney for the board of education concerning disputes involving the board that is the subject of pending or imminent court action.
12. To prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
13. To conduct negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
14. To review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
15. To consider matters required to be kept confidential by federal law or rules or state statutes.

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16. To discuss details relative to the security arrangements and emergency response protocols for the board of education.

NOW, THEREFORE, BE IT RESOLVED, that the Windham Exempted Village School District Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session of item **2** as listed above.

IN: 7:45 p.m.  
OUT: 8:22 p.m.

Ayes: Terrie Altieri, Darryl McGuire, Melissa Roubic  
Nays: None  
Motion passed

**189-12**  
**Grant Continuing Contracts**

Darryl McGuire moved and Terrie Altieri seconded the motion to grant continuing contracts to the following personnel effective with the 2012-2013 school year.

Sarita Slone  
Jen Doles

Ayes: Terrie Altieri, Darryl McGuire, Melissa Roubic  
Nays: None  
Motion passed

**190-12**  
**Approve LPDC Participation**

Darryl McGuire moved and Terrie Altieri seconded the motion to approve the following individuals for participation in the LPDC committee for the 2012-2013 school year:

Michael Chaffee  
Harry Selner

Marguerite Jarman  
Gregg Isler

Roger Eakins  
Louie Stanley

Ayes: Darryl McGuire, Melissa Roubic, Terrie Altieri  
Nays: None  
Motion passed



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**191-12**  
**Approve Supplemental Contracts**

Terrie Altieri moved and Darryl McGuire seconded the motion to approve the appointment of the following individuals for supplemental contracts per salary schedule in the type of positions listed for the 2012-2013 school year:

Name	Position	Year/Step	Amount
Ryan McLean	JHS Football	1/1	\$2,367.00
Jesse Burns	JHS Asst. Football	1/1	\$1,691.00
Amanda Justham	JHS Cheer Coach	2/2	\$1,740.00
Megan Viebranz	Freshman Volleyball	3/3	\$1,000.00
Lauren Seger	JHS Asst. Volleyball	0/0	\$1,000.00

Ayes: Melissa Roubic, Terrie Altieri, Darryl McGuire  
Nays: None  
Motion passed

**192-12**  
**Amend Resolution Number 165-12**

Terrie Altieri moved and Darryl McGuire seconded the motion to amend resolution number 165-12 to read: Motion that the Board approve a two-year limited contract to Michael Chaffee as Principal effective August 1, 2012 through July 31, 2014 at a cost of \$62,500.00.

Ayes: Melissa Roubic, Terrie Altieri, Darryl McGuire  
Nays: None  
Motion passed

**193-12**  
**Approve Certificated Substitutes**

Darryl McGuire moved and Terrie Altieri seconded the motion to approve the following individuals as certificated substitutes for the 2012-2013 school year at a cost of \$83.00 per day pending proper certification and clear BCI/FBI check effective August 24, 2012:

Tracy McGuire

Ayes: Terrie Altieri, Darryl McGuire, Melissa Roubic  
Nays: None  
Motion passed

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**194-12**  
**Approve Classified Substitutes**

Terrie Altieri moved and Darryl McGuire seconded the motion to place the following individuals on the respective substitute lists as presented for the 2012-2013 school year pending proper certification and BCI/FBI check:

Custodians - \$9.00 - Cafeteria Aide - \$9.00 - Secretary - \$9.00 - Bus Aide - \$9.00  
Educational Aide - \$9.00 - Mechanic - \$9.00 - Bus Drive - \$13.50

Renee Turk - Substitute Bus Driver and District-wide sub  
Susan Toot - Substitute Bus Driver and District-wide sub

Ayes: Terrie Altieri, Darryl McGuire, Melissa Roubic  
Nays: None  
Motion passed

**195-12**  
**Approve Contract Modification - Barbara Balchick**

Terrie Altieri moved and Darryl McGuire seconded the motion to approve the following contract modifications for the 2012-2013 school year:

Barbara Balchick	BA+ to MA	\$46,490.00
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Ayes: Darryl McGuire, Melissa Roubic, Terrie Altieri  
Nays: None  
Motion passed

**196-12**  
**Grant Contract - Tammy Taylor**

Darryl McGuire moved and Terrie Altieri seconded the motion to grant a one-year limited contract to Tammy Taylor as Bus Driver effective August 22, 2012 through June 30, 2013 at 4 ½ hours per day, at a cost of \$14.55 per hour.

Ayes: Melissa Roubic, Terrie Altieri, Darryl McGuire  
Nays: None  
Motion passed

**197-12**  
**Grant Contract - Jullie Kelley**

Terrie Altieri moved and Darryl McGuire seconded the motion to grant a one-year limited contract to Jullie Kelley as Bus Driver effective August 22, 2012 through June 30, 2013 at 4 ½ hours per day, at a cost of \$14.55 per hour.

Ayes: Melissa Roubic, Terrie Altieri, Darryl McGuire  
Nays: None  
Motion passed

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**198-12**  
**Approve Open Enrollment Students**

Terrie Altieri moved and Darryl McGuire seconded the motion to accept the following students under open enrollment for the 2012-2013 school year:

Damien Oborn	Grade K	LaBrae
Devin Oborn	Grade 6	LaBrae
Domanick Oborn	Grade 3	LaBrae
Talina Cooper	Grade 7	Garfield
Kyle Landa	Grade 8	Newton Falls
Tate Jones-Goff	Grade 3	Howland
Corbin Jones-Goff	Grade K	Howland
Floyd Shackelford	Grade 9	Ravenna
Hunter Shackelford	Grade 6	Ravenna
Brandon West	Grade 4	Ravenna

Ayes: Terrie Altieri, Darryl McGuire, Melissa Roubic  
Nays: None  
Motion passed

**199-12**  
**Accept Donations**

Darryl McGuire moved and Terrie Altieri seconded the motion to accept the following donations:

\$505.00 and various school supplies from the Windham Police Department and the American Legion

Ayes: Terrie Altieri, Darryl McGuire, Melissa Roubic  
Nays: None  
Motion passed

**200-12**  
**Approve Agreement**

Terrie Altieri moved and Darryl McGuire seconded the motion to approve the partnership agreement between Children's Advantage and the Windham Exempted Village School District for the 2012-2013 school year.

Ayes: Darryl McGuire, Melissa Roubic, Terrie Altieri  
Nays: None  
Motion passed

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**201-12**  
**Adjourn**

Terrie Altieri moved and Darryl McGuire seconded the motion to adjourn the meeting. All were in favor and the meeting adjourned at 8:28 pm.

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Dan Burns, President

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Samantha Pochedly, Treasurer

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